



Sponsored by the Illinois  
**REALTORS®**  
Approval Code:

## \*ETH 1530: Code of Ethics Roadmap to Best Practices (564003064 - 3 Hours Elective CE credit)

**Date:** July 8, 2022

**Time:** 9:00 am – 12:00 pm

***FREE for GGAR Members***  
Non-Member Fee \$15

**Location:** Choose One: \_\_\_\_\_ Classroom or \_\_\_\_\_ Online

Hosted by: GGAR, #10 Ginger Creek Parkway, Glen Carbon, IL 62034

Required Links and Materials will be emailed to registrants for the online attendees 24 hours before the class is scheduled to start.

**Instructor:** Susan Chapman

Register Online at <https://bit.ly/3F9Xfp9>

*Understanding the Code of Ethics and its requirements makes us better REALTORS®. This course will walk you through the articles of the Code that are most misunderstood and/or are most violated. Bringing the very best representation to our buyer and seller clients is our number one goal and following the Code can help you do that.*

**\*This course also fulfills the National Association of REALTORS® ethics requirement, which must be completed by December 31, 2024.**

**Appraiser members are required to complete this to fulfill the NAR code of ethics requirement.**

### **Important Information:**

1. To obtain CE credit for a course, you must attend the entire session. **Check-in begins one half-hour prior to class start time.** No credit will be given to those who arrive late, depart early, or take breaks other than the pre-approved instructor's break.
2. Advance registration required; no walk-ins allowed.
3. Photo ID will be required upon check-in.
4. Individual licensees are responsible for keeping track of their CE credits.
5. No written confirmation of class will be mailed—you will be notified if the class is full.
6. If you have any disabilities that require special accommodations, please identify those special needs by emailing [general@gatewayrealtors.com](mailto:general@gatewayrealtors.com)
7. **If you cannot attend cancellations are due 7 days prior to the class otherwise a NO SHOW charge of \$20 will be charged to you.**

The Greater Gateway Association of REALTORS® reserves the right to cancel any course if a minimum of 12 attendees are not registered by an agreed-upon deadline; you will be notified if the class has been canceled. GGAR reserves the right to cancel class due to inclement weather or other unexpected events. We will make every attempt to notify you via telephone and/or e-mail prior to 7 a.m. the day of the class. **Classes that remain in session are non-refundable.**



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Or complete the information below and return this form to GGAR, #10 Ginger Creek Parkway, Glen Carbon, IL 62034, or email [general@gatewayrealtors.com](mailto:general@gatewayrealtors.com)

I have a disability that requires special accommodations to fully participate in this course.

Name: \_\_\_\_\_

Office: \_\_\_\_\_

Address: \_\_\_\_\_

Real estate license number: \_\_\_\_\_

Contact Number: \_\_\_\_\_ E-mail Address: \_\_\_\_\_  
 (Please print legibly. Illinois REALTORS® will send test results to this address.)

***Do not procrastinate – fulfill your code of ethics training and educational requirement now!***